



केन्द्रीय माध्यमिक शिक्षा बोर्ड

Central Board of Secondary Education

संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Contact Us

Grant Letter for:- EX-01482-2122

NO : CBSE/AFF/530659 /EX-01482-2122/2021-22/

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The Manager,
Emerald Convent School
Sector-79, Distt Faridabad, Haryana
HARYANA, FARIDABAD, 121004
(M: 01296521671)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-01482-2122

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General details given below:-

Affiliation No : 530659
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2021 to 31.03.2026

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. for the purpose of admission /registration/ loan/renewal of various safety certificates from appropriate state authorities.
2. The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in appendix III issued by District Education Officer (DEO) /equivalent officer.
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quality curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular activities.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy thereof** for reference and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The school is expected to see all circulars on these CBSE websites regularly.
6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. The school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation certificates are renewed from time to time, as per norms.
7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.8.4, 10 & other relevant rules of Affiliation bye laws.
8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
9. The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in the number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye laws.
10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/ other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environmental conservation and cleanliness etc.
12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details in the no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examination in the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in time about the non-sponsoring of the candidates.

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Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various purposes is not permitted by the Board. Strict action would be taken on defaulters.

The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/information/data submitted by the School to the Board.

Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws, circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board may lead to action against school as per clause 12 of Affiliation Bye-laws-2018.

17. The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the Board may invite action as per affiliation Bye laws-2018

18. The school shall be responsible for submission of any pending compliance, reply of show cause /legal notice/ complaint, submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of validity of extension of affiliation

19. The school is required to remit pending fee, if any

20. The extension of affiliation is being granted as one time measure. However, the cases where the Show Cause Notice communicated or grievance / legal cases are pending against the school, the Board will take appropriate decision in

21. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Certificate and Building Safety Certificate from concerned Govt authorities time to time

22. The school shall also maintain record of certificate, compliances, data and other records/information and shall be full produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action may be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms

23. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary

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